

Heckington and District Radio Group

1. **Name**

- 1.1 The Group will be known as 'Heckington & District Radio Group' ('the Group').

2. **Aims**

- 2.1 The aims of the Group are to further the interests of its members in all aspects of amateur and other hobby radio and directly associated activities.

3. **Membership**

- 3.1 Membership of the Group is open, subject to the discretion of the Committee, to persons with an interest in the aims of the Group.
- 3.2 The Committee has the power to (i) refuse membership; and (ii) expel any member if, in the opinion of at least three-quarters of the Committee, that person is not a fit person to be a member of the Group, or that person's behaviour renders them unfit to be a member of the Group.

4. **Subscription**

- 4.1 In at least the inaugural year, membership will be free of charge.
- 4.2 The Committee has the power to (i) set an annual membership subscription fee in subsequent years; (ii) determine rules for the payment and renewal of any such subscriptions; and (iii) determine the financial year to apply to the term of any subscription.

5. **Finance**

- 5.1 Should the Group need to raise funds in Year 1, for example to pay for RSGB affiliation, it will do so by asking the members for donations. It may also raise funds through such schemes as the local lottery or by sponsorship.
- 5.2 Any money received by the club will be promptly deposited in a bank account opened in the Group's name.
- 5.3 Withdrawals will be under the control of the Group's Treasurer and subject to appropriate financial control.

6. The Committee

- 6.1 The Group's affairs will be administered by a Committee initially made up of the Group's founders and subsequently, elected at the Group's Annual General Meeting.
- 6.2 The Committee, in whom the Club's property will be vested, will consist of:
- (i) A Chair who will preside at all meetings at which (s)he is present;
 - (ii) A Vice-Chair who will act as chair in the absence of the Chair;
 - (iii) A Secretary who will be responsible for the keeping the records of meetings, maintaining a list of members, and a register of any assets owned by the Group;
 - (iv) A Treasurer, who will be responsible for keeping the Group's accounts, advising the Committee on financial matters, preparing the accounts for audit and presenting them at the AGM.
 - (v) Not more than THREE co-opted members with voting powers.
- 6.3 The Committee will:
- i) Manage the general affairs of the Group.
 - ii) Have the power to do anything which is calculated to further its aims or is conducive or incidental to doing so.
 - iii) In particular, the power to amend, by sole authority, this Constitution by simple majority vote at any properly convened meeting of the Committee.
- 6.4 The quorum for the Committee will be THREE.
- 6.5 In the absence of a quorum, business may be dealt with, but any decisions taken only become valid after ratification at the next meeting at which a quorum exists.
- 6.6 Committee meetings will normally be called by the Chairman or the Secretary but may be called by any member of the Committee.

7. Annual General Meeting

- 7.1 The Committee members will arrange for a general meeting to be held each year (to be known as the Annual General Meeting or 'AGM').
- 7.2 The AGM will be open to all members of the Group (i.e. those in the membership list maintained by the Secretary).

- 7.3 Notice of an AGM will be given to members at least 28 days in advance of the date of the meeting.
- 7.4 The AGM will be chaired by the outgoing Chair of the Committee, or in their absence by another member of the Committee.
- 7.5 Any person wishing to stand for election to the Committee at an AGM must give written notice to the Secretary, by no later than 14 days before the date of the AGM.
- 7.6 Election of persons notified in accordance with paragraph 7.5 will be by simple majority vote of those present at the AGM.
- 7.7 Following the election of new committee members, the outgoing Chair will hand over the chairing of the AGM to a person selected by the new Committee members.

8. Rules and policies

- 8.1 The Committee may from time to time make such reasonable and proper rules or policies as they may deem necessary or expedient for the proper conduct and management of the Group, but such rules or policies must not be inconsistent with any provision of this constitution. Copies of any such rules or policies currently in force must be made available to any member of the Group on request.

9. Winding up

- 9.1 The Committee may decide, by majority vote, to wind up the Group.
- 9.2 The funds of the Group will, after the sale of assets and the payment of all outstanding debts, be disposed of as determined by the Committee.

10. Inaugural Committee

- 10.1 Chair: - Andy Mellett-Brown
Vice Chair: - Jason Ross
Treasurer: - Sue Ross
Secretary: - Carl Whitney
Member: - Gerry Janetta

V1.2 8th January 2024